



CONSTITUTION OF THE TEAM HANDBALL CLUB

(A GEORGIA TECH UNIVERSITY STUDENT ORGANIZATION AND SPORT CLUB)

PREAMBLE

With Team Handball interest growing rapidly across the United States and particularly in Atlanta, the objective of the Team Handball Club is to provide a learning atmosphere for the development of team handball. As they acquire these skills, members will gain a greater sense of sportsmanship, teamwork and leadership. Competition will be conducted primarily through the Southeastern Team Handball Conference (SETHC).

ARTICLE I - Name

For all intents and purposes, the name of the organization will be the **Team Handball Club** (a Georgia Tech Student Organization).

ARTICLE II - Purpose

The purpose of this organization shall consist of:

Section 1. Providing instruction in skills, rules, and other aspects of team handball;

Section 2. Fielding club teams which will compete with other college teams or sports clubs;

Section 3. Organizing tournaments (indoor, outdoor and beach team handball);

Section 4. Providing a means for students who are interested in team handball to learn about what is happening in the sport locally, nationally and internationally;

Section 5. Fielding one of the top club teams in the nation.

ARTICLE III - Membership

Section 1. Eligibility

Part A. The Team Handball Club at Georgia Tech is open to all undergraduate students, graduate students, staff and alumni, both male and female;

Part B. An undergraduate student is defined as anyone who is a candidate for a Bachelor's degree at Georgia Tech. Additionally, the individual must either: a) be enrolled at

Georgia Tech for at least three (3) credit hours for the current semester; b) have all activity fees paid; c) be unenrolled at Georgia Tech for no more than one (1) semester after leaving the school;

- Part C. A graduate student is defined as anyone who is a candidate for either a Master's or a Doctorate degree at Georgia Tech. Additionally, the individual must either: a) be enrolled at Georgia Tech for at least 3 credit hours for the current semester; b) be unenrolled at Georgia Tech for no more than one (1) semester after leaving the school;
- Part D. A staff member is defined as anyone who is a full-time employee at Georgia Tech University;
- Part E. An alumnus is defined as anyone who has taken at least one (1) credit hour at Georgia Tech, either undergraduate or graduate. Additionally, the individual must have paid his or her dues at the Alumni Office;
- Part F. Alumni and Staff cannot constitute more than 40% of the Team Handball Club's members;
- Part G. All GEORGIA TECH Students must meet GEORGIA TECH eligibility requirements, as stated in the Georgia Tech University Student Handbook.
- Part H. Only GEORGIA TECH Students are allowed to vote for the Team Handball Club.

Section 2. Participation Requirements

- Part A. Participation in events is of two sorts: participation in Collegiate Events and participation in Non-Collegiate Events.
- Part B. A collegiate event is defined as any event in which a team from the club has to compete against other colleges.
- Part C. A non-collegiate event is defined as any event in which all teams (high school, college, amateur or other) may participate.
- Part D. Only undergraduate and graduate students in good standing are allowed to represent the Team Handball Club in collegiate and non-collegiate events.
- Part E. All members must attend meetings, practices and participate in events on a regular basis. The Team Handball Club reserves itself the right to suspend any person's membership due to lack of participation, with a majority vote by the Executive Board of the Team Handball Club.
- Part F. Members are expected to vote on any issues brought forth in team meetings. They are also expected to vote in office elections.

ARTICLE IV - Officers

- Section 1. The calendar year for the Team Handball Club begins on June 1st and ends on May 30th of the following year.
- Section 2. Only undergraduate and graduate students in good standing are eligible candidates for office.
- Section 3. The Executive Board for the Team Handball Club consists of the following positions:
- President
 - Vice-President, Men's Program
 - Vice-President, Club Management
 - Vice-President, Internal Affairs
 - Vice-President, Public Relations
 - Vice-President, Treasury
- Section 4. The duties of the President include but are not limited to:
- Part A. Making sure the Team Handball Club adheres to all Georgia Tech Student Organization rules and regulations (including the alcohol policy);
 - Part B. Ensuring that all Vice-Presidents carry out their tasks, as assigned during executive board meetings;
 - Part C. Scheduling and presiding over club meetings;
 - Part D. Auditing the accounting records kept by the Vice-President/Treasurer;
 - Part E. Scheduling and presiding over club meetings;
 - Part F. Representing the Team Handball Club at all Georgia Tech-related functions;
 - Part G. Establishing and maintaining communication with other team handball organizations in the Atlanta area and the southeast, thereby enabling cooperation on mutually beneficial projects.
- Section 5. The duties of the Vice-President, Men's Program include but are not limited to:
- Part A. Coaching, training and preparing the men's team for competitive play;
 - Part B. Recruiting players for the men's team;
 - Part C. Reserving court space for the men's practices;
 - Part D. Protecting the rights of all male members, as stated in this charter, at practices and tournaments;
 - Part E. Maintaining a schedule of tournaments for the men;
 - Part F. Choosing the number and makeup of the men's team(s).

Section 6. The duties of the Vice-President, Club Management include but are not limited to:

- Part A. Keeping and updating the club's calendar of tournaments;
- Part B. Making initial contact with tournament officials in order to register the Team Handball Club for competition;
- Part C. Filling out and sending all appropriate forms and payments for tournament registration;
- Part D. Making van reservations, through the school or otherwise, for team travel;
- Part E. Making hotel reservations for the Team Handball Club;
- Part F. Keeping the club team(s) properly registered and current with USA Team Handball (USATH);
- Part G. Ensuring that all members of the Team Handball Club are registered members of USA Team Handball;
- Part H. Developing a working relationship with USA Team Handball, by regular correspondence, in order to help the Handball Club take advantage of opportunities offered by USATH.

Section 7. The duties of the Vice-President, Internal Affairs include but are not limited to:

- Part A. Maintaining a working relationship with the staff of the Student Athletic Complex to enable the club to reserve court space and school equipment, including school vans;
- Part B. Keeping abreast of all club activities so he/she can assume the duties of the President when the President cannot be reached;
- Part C. Recording attendance for all practices;
- Part D. Making all general announcements, via e-mail or in person, to the members of the club;
- Part E. Certifying members as van drivers from the Intramurals Office at Georgia Tech;
- Part F. Certifying members as team handball referees from USA Team Handball;
- Part G. Keeping an updated record of the club's assets;
- Part H. Managing the club's equipment (uniforms, stickum, balls, etc...);
- Part I. Purchasing new equipment for the Team Handball Club;
- Part J. Reserving court space for the club's home games and host tournaments;
- Part K. Obtaining all the equipment needed from the Student Athletic Complex for home game and host tournaments;
- Part L. Running and coordinating all aspects of home games and host tournaments (clock setup, referee management, reception of visiting teams, on-campus parking, equipment preparation, scorekeeper's table, etc...).

Section 8. The duties of the Vice-President, Public Relations include but are not limited to:

- Part A. Marketing the Team Handball Club to Georgia Tech students, potential sponsors and other team handball organizations through banner posting, "Technique" articles, CD distribution, flyers, photos, etc;
- Part B. Obtaining sponsorships from manufacturers whose products are aimed at college-aged individuals (excluding alcoholic beverage companies);
- Part C. Coordinating efforts with the Georgia Tech Alumni Association and the Georgia Tech Student Organizations in raising funds for the Team Handball Club;
- Part D. Following up on leads offered by supporters of the Team Handball Club for individual donations;
- Part E. Keeping the club website current.

Section 9. The duties of the Vice-President, Treasury include but are not limited to:

- Part A. Maintaining a complete and accurate record of cash inflows and outflows;
- Part B. Keeping track of the club bank account;
- Part C. Consulting with the president on financial decisions;
- Part D. Assessing and collecting dues;
- Part E. Working with the president on projected budgets;
- Part F. Recording and maintaining records of club meetings;
- Part G. Recording and maintaining amendments to the constitution;
- Part H. Updating both the mailing list and roster list as needed.

Section 10. The election of officers for the Team Handball Club will take place as follows:

- Part A. Elections will take place at a date and time agreed upon by all the members of the club between April 15th and May 30th.
- Part B. During that time, all interested and eligible candidates will declare their intention to run for office. All candidates' names will be posted on the club website.
- Part C. A candidate may run for more than one position.
- Part D. On the day of the election, all members will vote for each of the 6 Executive Board positions. Members cannot vote for the same person for two different positions.
- Part E. For each position, the candidate with the majority of the votes wins the election for that particular position.
- Part F. In the event of a tie, there will be a runoff election between the leading candidates.

Section 11. The term for an officer begins on June 1st and ends on May 30th of the following year.

Section 12. If the academic status of an officer is no longer in good standing, the said officer will be replaced according to the replacement procedure outlined in this charter.

Section 13. In the case of the removal of an officer, the following procedure applies:

- Part A. A petition explaining CLEARLY the reasons for removal must be written AND signed by at least 2/3 of the members of the Team Handball club.
- Part B. Three (3) representatives of the petition supporters will be designated. The list will be submitted to the Director of Intramural Sports.
- Part C. In a trial presided by the Director of Intramurals, the representatives will argue their case while the petitioned officer will defend his/her case.
- Part D. After hearing all parties, the remaining members of the Executive Board will vote on the matter, with a 50% or higher majority vote resulting in the removal of the officer.
- Part E. The vacant position will then be filled according to the replacement procedure outlined in this charter.

Section 14. If an Executive Board position is vacant for any reason (resignation, removal, poor standing, etc...), the following replacement procedure applies:

- Part A. If the office of President is vacant, then the members of the Executive Board will vote to have a current Vice-President fill the vacancy. The new President will assume both his new Presidential and current Vice-Presidential duties, until the end of the office term (May 30th).
- Part B. If an office of Vice-President is vacant, the remaining members of the Executive Board will vote to distribute the tasks of the vacant office among themselves. They will assume these duties, in addition to their other office duties, until the end of the office term (May 30th).

ARTICLE V - Dues

Section 1. The Executive Board votes upon club dues at the end of each calendar year, for the following calendar year. The amount for the dues is not to go below \$50.00 per semester or \$50.00 per year, plus a yearly USATH registration fee (the yearly fee is currently \$35.00 and is subject to change by USA Team Handball).

- Section 2. In case of a change in the amount for the club dues, members will be notified by the first Tuesday of the semester in which the new fee will be in effect.
- Section 3. Any alumnus must have his or her Alumni Dues paid (the yearly fee is \$25.00 and is subject to change by the Georgia Tech Alumni Association).
- Section 4. All fees are due by the 10th of the first full month of the semester.
- Section 5. If all dues are not paid in full by the deadline, a late fee of \$15 per calendar week will be applied until the official drop date for the semester. By that date, if all the fees and the penalties are not paid in full, the delinquent member will be expelled from the Team Handball Club.

ARTICLE VI - Conduct

- Section 1. Officers
- Part A. Officers shall conduct themselves as responsible and respectful leaders of the organization.
 - Part B. Officers shall determine the consequences of misconduct of other members of the organization.
 - Part C. Officers shall set a good example both on and off the playing field.
- Section 2. Members
- Part A. All members will respect the officers' authority.
 - Part B. All members will exemplify sportsmanship behavior.
 - Part C. Advanced members will help and encourage beginning members to learn the game.

ARTICLE VII - Parliamentary Procedures

- Section 1. All business meetings shall be governed by the procedure outlined in Robert's Rules of Order. The procedure can be viewed on the World Wide Web at <http://www.constitution.org/rror/rror--00.htm>.

ARTICLE VIII - Amendments to the Constitution

- Section 1. Amendments to the constitution will be proposed and approved in the following manner:
- Part A. A written amendment shall be submitted to the Vice-President/Internal Affairs, with the signatures of at least five current members.
 - Part B. Written notification of all members must be made by mail or e-mail, at least two weeks in advance of any proposed

changes in the constitution by the Vice-President/Internal Affairs.

- Part C. Amendments are subject to the approval by the Student Government and the Student Activities Committee. The President must obtain these approvals.
- Part D. At the following meeting, provided 50% of the members are there, a vote shall be taken. Two-thirds of those present must vote in favor for the amendment to be approved.
- Part E. The amendment will be effective immediately.